

**2015-2016 School Year (SY)**  
**Anne E. Moncure Elementary PTO**  
**Meeting Agenda**

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Date and Time: Tuesday, April 19, 2016; 10:00 am  
Location: PTO Room

- I. Call to Order
- II. Approval of Minutes
- III. President's Report
  - a. Dates for next year
  - b. Open officer positions
- IV. Treasurer's Report
  - a. Account Balances
  - b. 2014-2015 Taxes
  - c. 5<sup>th</sup> Grade t-shirts
  - d. Spirit Nights
    - i. Panera Bread and Chick-fil-A amounts
    - ii. McDonalds – classroom & teacher winners
  - e. Retirement gifts
  - f. Tax-exempt
  - g. Chromebooks & ipads
  - h. Bear Wear
  - i. Crayons for Kindergarten
  - j. Book Fair
- V. VP of Programs' Report
  - a. Silent Auction – April 22<sup>nd</sup>
    - i. Pizza donations
    - ii. Event Volunteers (create shifts)
  - b. Summer Yard Sale
- VI. Appreciation Report
  - a. Teacher Appreciation week plans
  - b. Retirement Gifts
- VII. Fundraising Report
  - a. Smencils
  - b. Upcoming Spirit Night – May 2<sup>nd</sup>, Chipotle
  - c. Box Tops
    - i. Check
    - ii. Party at Cavalier & sponsorship money
- VIII. Old Business
- IX. New Business
- X. Adjournment
- XI. Next meeting is Monday, May 16<sup>th</sup> at 10:00 a.m. at Moncure Elementary